

TIPS ON MAINTAINING CONFIDENTIALITY

1. Use a code word or name for the proposed merger or acquisition.
2. Don't refer to any principal's names in outside discussions.
3. Conversations concerning the merger or acquisition should be held in private.
4. Paperwork should be facedown unless being used.
5. All documents should be kept under lock and key.
6. Important data maintained on the computer should be protected by a password.
7. Faxing documents should be done guardedly.



Alamo Corporate Group and its advisors have specialized in ownership transfers of closely held companies since the late 1980's. We offer a range of intermediary services including mergers, acquisitions, divestitures, buyer identification, management buyouts, debt restructuring and in very limited instances, acquisition searches for high net worth individuals and private equity groups.

Alamo's primary purpose is to provide an extremely confidential national service that brings buyers and sellers together through our extensive contacts in the financial and intermediary communities.

Our process is very structured, as experience has shown us that while each buyer and seller is somewhat unique, there are enough similarities that specific steps must be followed in order for transactions to close. Confidentiality is guarded throughout each step of the process.

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